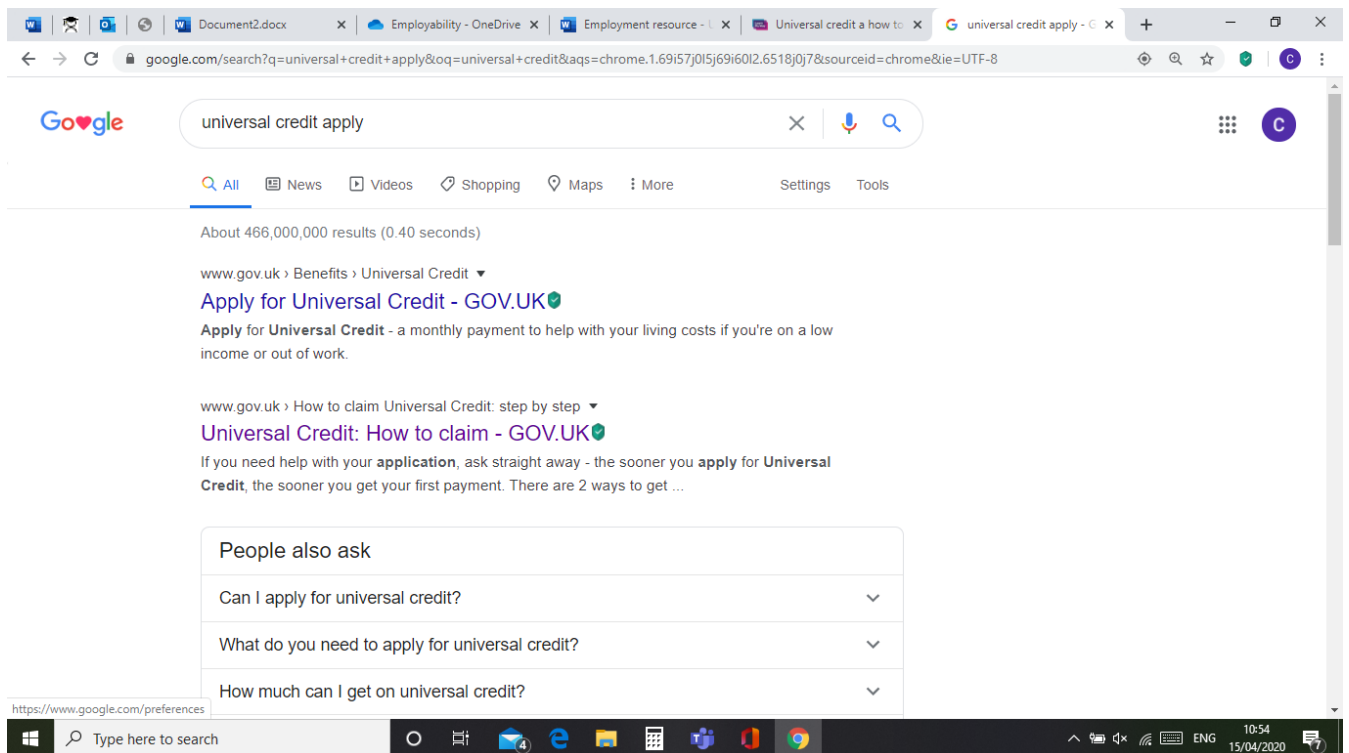


Guide to Applying for UC with Basic IT Skills

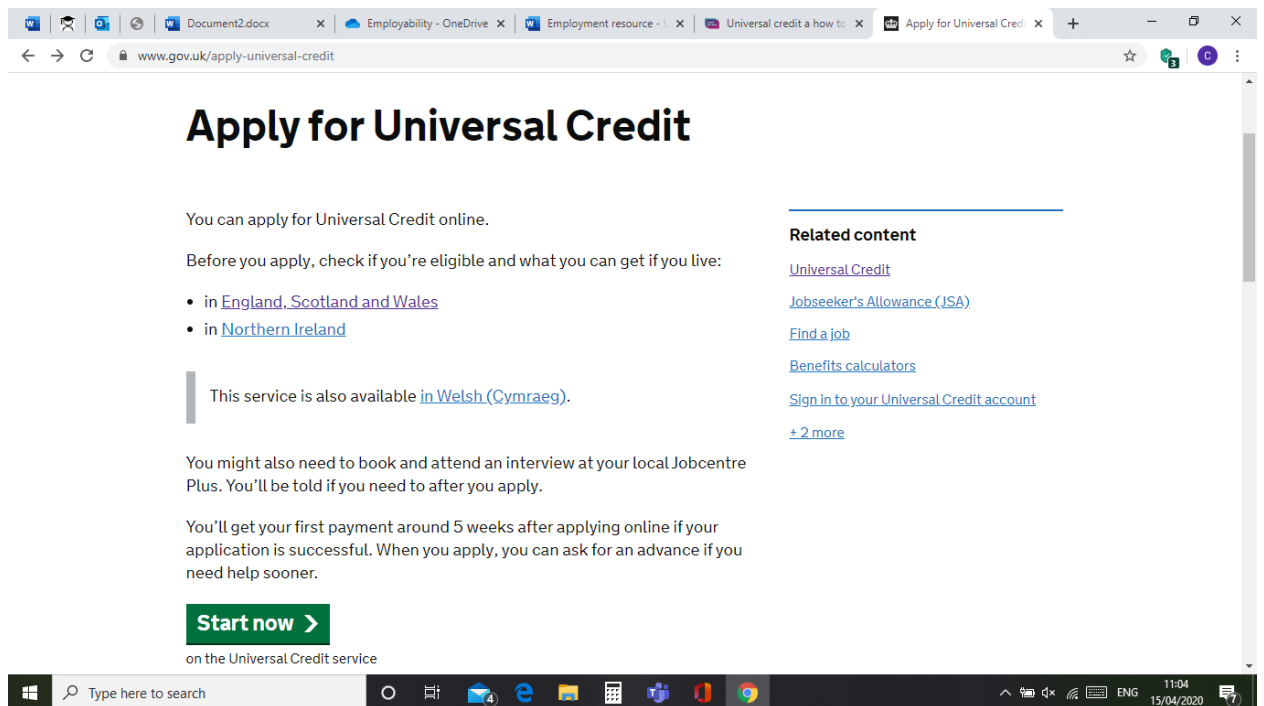
- You will need:
 1. An email address and to know the password or be able to access your emails on your mobile phone
 2. A mobile phone and to know the number of that phone.
 3. Bank details – name, account number and sort code
- In the search engine (usually Google) or the address bar type in:

Universal credit apply

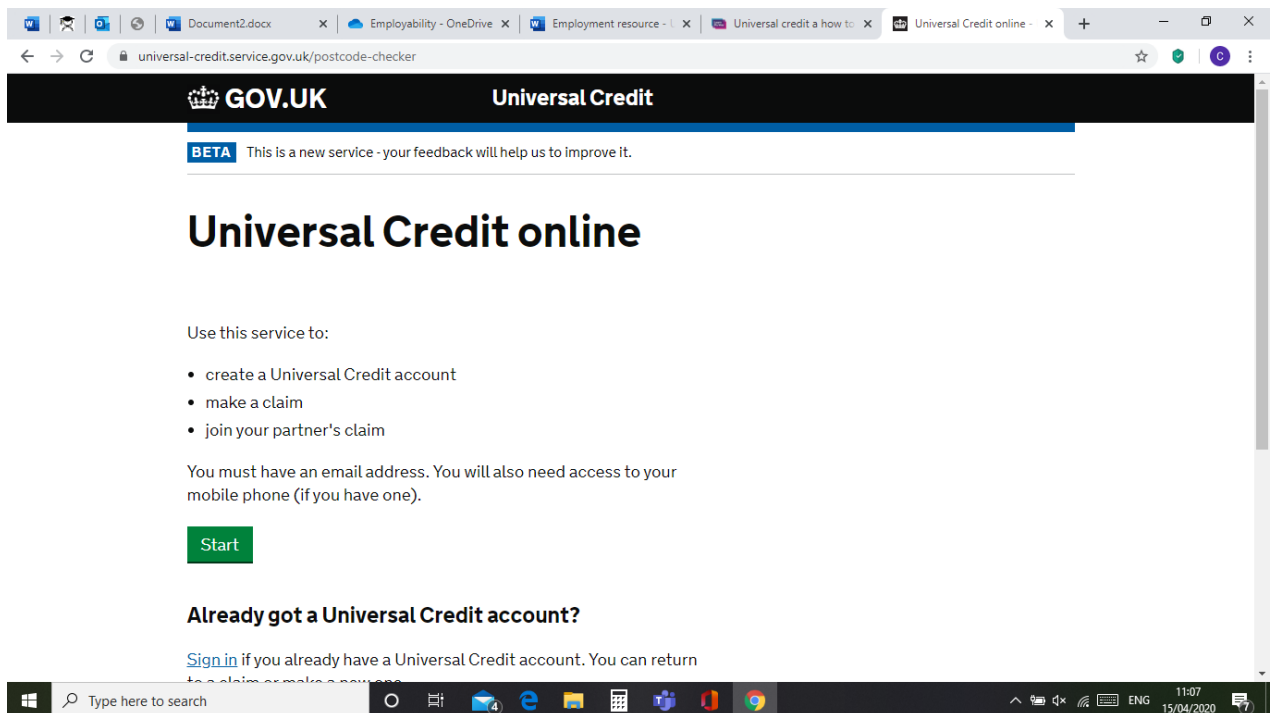
This will give you an option that looks like this:



- Click on the first option 'Apply for Universal Credit'



- On this page look for the green label 'Start Now' and click on it



- Read the information then press 'Start'

- Continue answering the questions, you will then need to make up a USERNAME and PASSWORD. Keep this information safe as it is important each time you need to log back into your account.
- At the end of the questions you may be asked to verify your ID. If possible click 'unable to verify ID online', you will then be asked what ID you will bring in to an appointment. A telephone number will be given for you to ring and book an appointment at the Jobcentre usually within the week.